

Policy Council Meeting Agenda | February 4, 2026

1. **Call to Order | Chairman Sam Gibson**
2. **Roll Call | Sherry Thurman**
3. **Approval of Minutes | Chairman Sam Gibson**
 - a. October 1, 2025
4. **CSBG | LaNelle Godsey, Deputy Director/Community Services Director**
 - a. Dashboards
5. **Roundtable | LaNelle Godsey, Deputy Director/Community Services Director**
 - a. Community Needs Assessment
6. **Old/New Business | Chairman Sam Gibson**
7. **Public Comments | Chairman Sam Gibson**
8. **Adjourn | Chairman Sam Gibson**

**Upper Cumberland Human Resource Agency
Policy Council Meeting**

DRAFT MINUTES	OCTOBER 1, 2025	10:30 A.M.	COOKEVILLE, TN
MEETING CALLED BY	City Mayor Sam Gibson called the meeting to order.		
TYPE OF MEETING	UCHRA Policy Council		
FACILITATOR	City Mayor Sam Gibson		
NOTETAKER	Sherry Thurman		
MEMBERS PRESENT	Sam Gibson, Keisha Richards, Phil Fox, Kristi Paling, Bill Gibson, Anne Stamps, Barbara Wheeler, Bob DePriest, Patti Ognibene		
MEMBERS ABSENT	Charlene Whitaker, Cindy Putman, Zack Gilpin, Tracie Long, Alejandra Cisneros-Conohan, Michael Burton, Misty Phy, Marilyn Davis		
CALL TO ORDER		MAYOR SAM GIBSON	
CALL TO ORDER	City Mayor Sam Gibson called the meeting to order and welcomed everyone in attendance.		
	ROLL CALL		
ROLL CALL	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
	Executive Director Mark Farley shared that Linda Pastrick has faithfully served on the Policy Council for several years. However, due to increased involvement in her church activities, she has stepped back from some of her volunteer roles. As a result, she has resigned from the Policy Council, and we will need to identify someone to fill her position.		
	APPROVAL OF MINUTES		MAYOR SAM GIBSON
DISCUSSION	City Mayor Sam Gibson asked for a motion to approve the minutes of the August 6, 2025 Policy Council meeting.		
	A motion was made to approve the minutes.		
ACTION	<u>Motion to Approve</u>		
	Motion made by: Barbara Wheeler		
	Motion seconded by: Bill Gibson		
	City Mayor Sam Gibson asked for discussion on the motion.		
	Motion carried unanimously.		
	CSBG		LANELLE GODSEY,
	• Dashboards	DEPUTY DIRECTOR/COMMUNITY SERVICES DIRECTOR	

	<ul style="list-style-type: none"> • Whistleblower Policy • Introduction to ROMA Training
DISCUSSION	<p>LaNelle Godsey presented information on the Whistleblower Protection Act. She explained that the Community Services Block Grant requires this information to be shared with the Policy Council to ensure members know how to report any violations of the law, gross mismanagement, or gross waste of funds. She also provided the DHS/OIG hotline, which is included with the Whistleblower Protection Act.</p> <p>LaNelle also presented information on the topic How ROMA NG Fits into ROMA. This information was shared in preparation for upcoming year, when Jordan Herald will begin work on the three-year Needs Assessment. The information outlined how the assessment helps identify which programs needs to be implemented and how services are then delivered with a focus on results and outcomes. These outcomes are reviewed annually to support ongoing evaluation and improvement.</p> <p>LaNelle presented the Dashboards for July and August, reporting that all programs continue to operate normally. She noted that UCHRA conducted its final commodity event on September 20th, serving a total of 832 households across the fourteen-county service area.</p>
	<p>UCHRA ROUNDTABLE MARK FARLEY, EXECUTIVE DIRECTOR</p> <ul style="list-style-type: none"> • Cammy Aguilar, Tennessee Governor's Office of Faith Base Initiatives
DISCUSSION	<p>Executive Director Mark Farley introduced Cammy Aguilar from the Governor's Office of Faith-Based Initiatives.</p> <p>Mrs. Aguilar shared information on two programs: Every Child Tennessee and the Volunteer Mentorship Initiative. Every Child Tennessee partners with Tennessee Kids Belong and Care Portal to support foster children and provide local congregations and organizations ways to assist families in need. The Volunteer Mentorship Initiative trains mentors aged 25 and older to work with incarcerated individuals, providing guidance during incarceration and for six months after reentry. The program is actively recruiting mentors.</p> <p>Executive Director Mark Farley reported that UCHRA continues to expand the substance abuse program, with certified peer recovery specialists now serving all fourteen counties. Efforts are ongoing to add and enhance programs. He noted that the commodities program has concluded, and UCHRA hopes Second Harvest and other food banks will continue operations as in the past. UCHRA is also exploring new programs in partnership with national organizations to benefit the Upper Cumberland region.</p>

DRAFT MINUTES

Upper Cumberland Human Resource Agency

Policy Council Meeting

Wednesday, October 1, 2025 – 10:30 a.m.

DISCUSSION	LaNelle Godsey announced the launch of the House Call Repair Program.
	Mayor Sam Gibson shared that Second Harvest will be in Byrdstown on Thursday, and that Byrdstown and Pickett County have been approved for a HOME Improvement grant.
	Barbara Wheeler announced a food giveaway in Gainesboro on Thursday.
	OLD/NEW BUSINESS MAYOR SAM GIBSON
DISCUSSION	No old/new business was presented for discussion.
	PUBLIC COMMENTS MAYOR SAM GIBSON
DISCUSSION	No public comments were presented for discussion.
	ADJOURN MAYOR SAM GIBSON
ADJOURN	City Mayor Sam Gibson advised that he would accept a motion to adjourn.
ACTION	<u>Motion to Adjourn:</u> Motion made by: Bill Gibson Motion seconded by: Barbara Wheeler
	The Policy Council members voted unanimously to adjourn the October 1, 2025 meeting.
CONCLUSION 10:55 A.M.	

Mayor Sam Gibson

December 2025 UCHRA Services Dashboard										
	Total Households Served Duplicated	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Outreach events- number of attendees	General Assistance	CSBG Services	Information and Referrals
TIER 1 Counties										
Cumberland	253	6	0	\$ -	4	\$ 2,125.00	134	0	0	109
Putnam	35	30	0	\$ -	4	\$ 1,889.00	0	0	0	1
Warren	211	10	0	\$ -	0	\$ -	35	68	0	98
TIER 2 COUNTIES										
DeKalb	21	5	0	\$ -	4	\$ 2,350.00	0	0	0	12
Fentress	63	16	0	\$ -	0	\$ -	0	22	0	25
Macon	70	5	0	\$ -	2	\$ 1,000.00	0	11	0	52
Overton	13	5	0	\$ -	3	\$ 1,505.00	0	5	0	0
Smith	46	0	0	\$ -	3	\$ 1,905.00	28	0	0	15
White	24	17	0	\$ -	3	\$ 1,800.00	0	1	0	3
TIER 3 Counties										
Cannon	27	3	0	\$ -	1	\$ 710.00	0	0	0	23
Clay	52	16	0	\$ -	6	\$ 3,600.00	0	9	0	21
Jackson	36	13	0	\$ -	9	\$ 5,410.00	0	11	0	3
Pickett	22	5	0	\$ -	3	\$ 1,740.00	0	13	0	1
Van Buren	66	0	0	\$ -	3	\$ 1,675.00	16	4	39	4
Total:	939	131	0	\$0.00	45	\$25,709.00	213	144	39	367

November 2025 UCHRA Services Dashboard										
	Total Households Served Duplicated	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Outreach events- number of attendees	General Assistance	CSBG Services	Information and Referrals
TIER 1 Counties										
Cumberland	218	6	0	\$ -	20	\$ 10,064.00	66	2	0	124
Putnam	68	35	0	\$ -	14	\$ 7,439.00	15	1	0	3
Warren	280	15	0	\$ -	5	\$ 3,240.00	35	88	0	137
TIER 2 COUNTIES										
DeKalb	27	4	0	\$ -	2	\$ 620.00	15	1	0	5
Fentress	777	8	0	\$ -	15	\$ 7,229.00	669	49	0	36
Macon	64	5	0	\$ -	10	\$ 5,055.00	7	14	0	28
Overton	99	10	0	\$ -	6	\$ 3,205.00	81	2	0	0
Smith	40	0	0	\$ -	9	\$ 4,660.00	15	1	0	15
White	90	16	0	\$ -	13	\$ 8,130.00	42	1	0	18
TIER 3 Counties										
Cannon	63	4	0	\$ -	4	\$ 1,599.00	21	19	0	15
Clay	53	16	0	\$ -	12	\$ 5,535.00	9	3	0	13
Jackson	32	9	0	\$ -	17	\$ 10,625.00	0	6	0	0
Pickett	41	9	0	\$ -	2	\$ 675.00	0	27	0	3
Van Buren	246	1	0	\$ -	7	\$ 4,635.00	232	2	3	1
Total:	2098	138	0	\$0.00	136	\$72,711.00	1207	216	3	398

October 2025 UCHRA Services Dashboard										
	Total Served Duplicated	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Outreach events- number of attendees	General Assistance	CSBG Services	Information and Referrals
TIER 1 Counties										
Cumberland	230	5	0	\$ -	0	\$ -	125	1	0	99
Putnam	440	31	0	\$ -	0	\$ -	370	1	0	38
Warren	963	24	0	\$ -	0	\$ -	548	91	0	300
TIER 2 COUNTIES										
DeKalb	86	7	0	\$ -	0	\$ -	52	2	0	25
Fentress	537	11	0	\$ -	0	\$ -	449	26	0	51
Macon	434	3	0	\$ -	0	\$ -	376	3	0	52
Overton	146	21	0	\$ -	0	\$ -	93	4	1	27
Smith	62	1	0	\$ -	0	\$ -	30	0	0	31
White	288	11	0	\$ -	0	\$ -	205	1	0	71
TIER 3 Counties										
Cannon	519	2	0	\$ -	0	\$ -	415	1	0	101
Clay	100	12	0	\$ -	0	\$ -	42	0	0	46
Jackson	28	21	0	\$ -	0	\$ -	0	2	0	5
Pickett	240	6	0	\$ -	0	\$ -	197	24	1	12
Van Buren	180	8	0	\$ -	0	\$ -	163	1	0	8
Total:	4253	163	0	\$0.00	0	\$0.00	3065	157	2	866

September 2025 UCHRA Services Dashboard										
	Total Households Served Duplicated	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Outreach events- number of attendees	WP Applications	Commodities	Information and Referrals
TIER 1 Counties										
Cumberland	992	8	425	\$ 299,800.00	19	\$ 14,400.00	150	1	323	66
Putnam	1166	50	710	\$ 486,000.00	22	\$ 15,000.00	50	0	328	6
Warren	848	27	209	\$ 128,400.00	13	\$ 9,800.00	216	1	113	269
TIER 2 COUNTIES										
DeKalb	193	3	10	\$ 7,000.00	7	\$ 5,600.00	0	0	98	75
Fentress	655	13	420	\$ 290,400.00	14	\$ 10,000.00	98	0	105	5
Macon	107	1	4	\$ 3,000.00	9	\$ 7,000.00	12	0	0	81
Overton	316	20	32	\$ 19,600.00	4	\$ 3,400.00	104	1	132	23
Smith	160	3	17	\$ 12,600.00	5	\$ 4,000.00	15	0	97	23
White	666	6	78	\$ 49,200.00	12	\$ 9,000.00	227	0	265	78
TIER 3 Counties										
Cannon	132	0	7	\$ 4,800.00	3	\$ 2,000.00	35	0	31	56
Clay	475	14	6	\$ 4,400.00	9	\$ 6,800.00	188	1	231	26
Jackson	474	10	79	\$ 49,000.00	11	\$ 8,200.00	168	0	184	22
Pickett	246	11	62	\$ 38,600.00	2	\$ 1,600.00	21	0	150	0
Van Buren	253	1	5	\$ 3,600.00	3	\$ 2,400.00	21	0	188	35
Total:	6683	167	2064	\$1,396,400.00	133	\$99,200.00	1305	4	2,245	765

October 2024 - September 2025 UCHRA Services Dashboard										
	Total Households Served Duplicated	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Outreach events- number of attendees	WP Applications	Commodities	Information and Referrals
TIER 1 Counties										
Cumberland	5749	102	782	\$508,030.00	117	\$88,000.00	1470	48	1718	1512
Putnam	4835	477	1284	\$740,200.00	125	\$91,438.96	57	15	2560	317
Warren	8113	190	709	\$450,400.00	135	\$100,000.00	1538	32	1974	3535
TIER 2 COUNTIES										
DeKalb	2614	84	361	\$222,800.00	119	\$87,800.00	150	3	1424	473
Fentress	8165	102	862	\$508,542.66	105	\$77,800.00	4137	0	1691	1268
Macon	3095	42	341	\$197,200.00	97	\$72,400.00	29	8	573	2005
Overton	3714	201	462	\$270,000.00	105	\$79,200.00	753	5	2087	101
Smith	1362	41	368	\$224,600.00	86	\$63,800.00	27	3	640	197
White	4754	158	410	\$274,200.00	91	\$69,000.00	1702	1	1494	898
TIER 3 Counties										
Cannon	2248	31	213	\$129,394.38	107	\$80,000.00	803	16	830	248
Clay	2576	180	421	\$238,200.00	122	\$91,800.00	666	8	1126	53
Jackson	1978	147	455	\$282,200.00	92	\$67,400.00	168	7	1022	87
Pickett	1866	90	267	\$153,869.58	41	\$30,400.00	559	1	876	32
Van Buren	2241	15	286	\$180,800.00	88	\$64,400.00	599	0	1022	231
Total:	53310	1860	7221	\$4,380,436.62	1,430	\$1,063,438.96	12658	147	19,037	10,957