
Executive Committee Meeting Agenda | February 15, 2022

1. **Call to Order | Jeff Mason, Vice Chairman**
2. **Roll Call | Sherry Thurman**
3. **Approval of Consent Agenda | Jeff Mason, Vice Chairman**
 - a. UCHRA Executive Committee Meeting Minutes – December 21, 2022
 - b. UCHRA Policy Council Report
4. **UCHRA Financial Report | Ginger Stout, Finance Director**
5. **Guest Speaker | Mark Farley, Executive Director**
Ashley Walton | U. C. Community Registered Nurse Navigator – UT College of Nursing
6. **Van Buren County Head Start Report | Jeff Mason, Vice Chairman**
 - a. November and December Financial Reports
 - b. Contracts and Memorandums of Understanding
 - c. 2023/2024 Continuation Grant Application
7. **CSBG Update | LaNelle Godsey, Deputy Director/Community Services Director**
 - a. Dashboards
8. **Action Items | Jeff Mason, Vice Chairman**
 - a. Procurement Policies
9. **Program Updates | Mark Farley, Executive Director**
 - a. Empower Upper Cumberland Update
10. **Executive Director Report | Mark Farley, Executive Director**
11. **Old Business | Jeff Mason, Vice Chairman**
12. **New Business | Jeff Mason, Vice Chairman**
13. **Public Comments | Jeff Mason, Vice Chairman**
14. **Adjourn | Jeff Mason, Vice Chairman**

**Upper Cumberland Human Resource Agency | Upper Cumberland Development District
Joint Executive Committee Meeting**

DRAFT MINUTES	DECEMBER 21, 2022	10:00 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady		
TYPE OF MEETING	UCDD Executive Committee Meeting		
FACILITATOR	Chairman Randy Heady		
NOTE TAKER	Sherry Thurman		
MEMBERS PRESENT	Dale Reagan, Matt Adcock, Josh Miller, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Sam Gibson, Randy Porter, Laurin Wheaton, Jeff Mason, David Sullivan, Alisa Farmer, Terry Bell, Marvin Lusk, Denny Robinson, Jerry Lowery		
MEMBERS ABSENT	Greg Mitchell, Andy Duggin, Luke Collins, Allen Foster, R. J. Crawford, Harvey Stowers, Jerry Wilmore, Steven Barlow, Curtis Hayes, Stephen Bilbrey, Stephen Babcock, Ryle Chastain, Representative Cameron Sexton, Senator Paul Bailey		
	CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE		CHAIRMAN RANDY HEADY
CALL TO ORDER	Chairman Randy Heady called the meeting to order.		
PRAYER	Chairman Randy Heady asked County Mayor Jimmy Johnson to opened the meeting with prayer.		
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was cited.		
	ROLL CALL		
ROLLCALL	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
	APPROVAL OF CONSENT AGENDA		CHAIRMAN RANDY HEADY
DISCUSSION	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> • UCDD Executive Committee Meeting Minutes – October 19, 2022 • UCHRA Executive Committee Meeting Minutes – October 19, 2022 • UCDD/CAIC Board of Directors Meeting Minutes – December 15, 2021 • UCHRA Board of Directors Meeting Minutes – December 15, 2021 <p>A motion was made to approve the Consent Agenda.</p>		
ACTION	<p><u>Motion to Approve</u> Motion made by: Randy Porter Motion seconded by: Jeff Mason</p>		

ACTION	Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.
	VAN BUREN COUNTY HEAD START REPORT CHAIRMAN RANDY HEADY
DISCUSSION/ ACTION	Executive Director Mark Farley presented and discussed the agenda items for the Van Buren County Head Start Program. <ul style="list-style-type: none"> a. June, 2022 Budgets b. September, 2022 Budget, Monthly Activity Report, In-Kind, and Credit Card Report c. October, 2022 Budget, Monthly Activity Report, In-Kind, and Credit Card Report d. Teacher Waiver Letter e. Board of Directors Teachers Waiver Letter f. Carryover Request Shade Covering g. Sole Source Letter Shade Covering h. UCHRA Replacement Shade i. Huddleston Degree Option j. Huddleston Degree Works k. 2023-24 Strategic Plan Narrative and Program Improvement Plan <p>A motion was made to approve the Van Buren Head Start Report.</p>
ACTION	<u>Motion to Approve</u> Motion made by: Marvin Lusk Motion seconded by: David Sullivan Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.
	CAIC REPORT MEGAN CHOATE, DIRECTOR OF LENDING & ECONOMIC DEVELOPMENT
DISCUSSION	Executive Director Mark Farley announced there was no action for the CAIC Report. The report will be presented at the next Executive Committee meeting.
	ACTION ITEMS RANDY HEADY, CHAIRMAN <ul style="list-style-type: none"> • Resolution 22-12-1 • UCDD Audit • CAIC Audit • CRDC Audit • UCHRA Audit • Meeting Date – Executive Committee, April 12, 2023
DISCUSSION/ ACTION	Chairman Randy Heady advised that Resolution 22-12-1 allows Executive Director Mark Farley the authority to renew the Upper Cumberland Development District CD's at First National Bank for 24 months at 2.25% interest. A motion was made to approve Resolution 22-12-1.

ACTION	<p><u>Motion to Approve</u> Motion made by: Denny Robinson Motion seconded by: Jimmy Johnson</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried with a roll call vote. Sixteen board members voted yes. Two board members not present for vote.</p>
DISCUSSION/ACTION	<p>Chairman Randy Heady introduced Derrick Young with Johnson, Hickey & Murchison, P.C., Chattanooga, TN.</p> <p>Mr. Young presented the audit reports for the Upper Cumberland Development District, Upper Cumberland Human Resource Agency, Cumberland Area Investment Corporation, and Cumberland Regional Development Corporation.</p> <p>A motion was made to approve the audits as presented.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Laurin Wheaton Motion seconded by: Terry Bell</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried with a roll call vote. Eighteen board members voted yes.</p>
DISCUSSION	<p>Executive Director Mark Farley advised that a delegation goes to Washington, D.C. every year to spend time with the legislators and partners. The initial date was March, 2023 but we found out that the house will not be in session. Public transportation statewide will be going to Washington April 17-20, 2023. If anyone would like to attend the Washington meeting let us know. Meetings will be scheduled with the House/Senate and possibly federal agencies. The Public Transportation meeting is scheduled the same week of our April board meeting. Executive Director Mark Farley asked the board for approval to move the April board meeting date to the 12th instead of the 19th.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Steve Jones Motion seconded by: Jeff Mason</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried unanimously.</p>
	<p>NOMINATION COMMITTEE REPORT RANDY HEADY, CHAIRMAN</p>
DISCUSSION	<p>Chairman Randy Heady advised that the Nomination Committee met and recommends that the FY 2023 officers for UCDD, CAIC, and UCHRA remain the same with the exception of the UCHRA Secretary. Former Mayor Sarah Marie Smith will be replaced with Mayor Sam Gibson of Byrdstown.</p> <p>The officers for UCDD/CAIC and UCHRA will be as follows:</p>

	ADJOURN	CHAIRMAN RANDY HEADY
ACTION	<p>Chairman Randy Heady advised that he would accept a motion to adjourn.</p> <p><u>Motion to Adjourn:</u> Motion made by: Dale Reagan Motion seconded by: Matt Adcock</p> <p>The Executive Committee voted unanimously to adjourn the December 21, 2022 meeting.</p>	
CONCLUSION 10:35 a.m.		

Randy Heady, Chairman

Sam Gibson, Secretary

someone will be in contact with the client to get the process started.

Mrs. Spurgeon gave an update on the research funding for the program. For the first 700-750 families that enroll into the system, as long as they are eligible, the system will determine if they fall into the navigation side or the system group.

Executive Director Mark Farley advised that UCHRA is starting a Day Reporting Center working through the court system to provide a structured substance abuse program. The program has started and we have our first two clients through the court system. The Centers are located in Warren, Smith, and Putnam counties and will serve the three judicial districts that fall into these areas.

DISCUSSION

Executive Director Mark Farley advised that an Opioid Summit was held on Tuesday, January 31st at the Development District. Some of the conversation from the meeting that needs to be addressed are:

- Changes in legislation about vaping.
- Establish some new proven evidence base programs for prevention.
- We need physicians and pharmacies involved in the conversation.
- Improve treatment capacity
- The importance of our faith-based partners

Kristi Paling advised that Power of Putnam is doing some work in the school system and with the parents targeting vaping.

Mrs. Paling also advised that there is a documentary, (Love in the Time of Fentanyl), by WCTE that is being screened at Derryberry Hall on Thursday, February 3rd, from 6:00-8:00 p.m. The event is open to the public.

UCHRA DASHBOARDS **LANELLE GODSEY, DEPUTY DIRECTOR/
COMMUNITY SERVICES DIRECTOR**

DISCUSSION

LaNelle Godsey presented and gave an update on the Community Services Dashboards for September through December, 2022.

ROUNDTABLE **MARK FARLEY, EXECUTIVE DIRECTOR**

Kristi Paling gave a presentation on the 2022 State of the Child Count Report provided by the Tennessee Commission on Children and Youth.

Mrs. Paling announced that the Blue-Ribbon Committee will be hosting a training on suicide prevention and mental health awareness on April 28, 2023. The training will be held at the Upper Cumberland Development District.

DISCUSSION

Mrs. Paling announced that the Children Advocacy Days will be held March 7-8, 2023 in Nashville. TCCY is accepting nominations for the Jim Pryor Advocacy Award for Youth Excellence. If there is someone that has done some extraordinary advocacy work for children and if there is a youth that has been touched by the juvenile justice system prior to the age of 28 or younger that has turned their life around let her know.

Mrs. Paling announced that the Upper Cumberland Council on Children and Youth will be hosting a mental health lunch and learn on February 7th, 14th, 21st, and the 28th. If anyone is interest in attending the virtual event let her know.

Mrs. Paling announced that their annual legislative breakfast will be held at the Development District on April 14, 2023.

DISCUSSION

Vickie Durham gave an update on the Relative Caregiver Program. The program is administered by the Upper Cumberland Development District in all fourteen counties. Relative is defined by first, second, or third-degree relative child. The caregiver has to be at twenty-one years of age or older. The program helps with summer camp, electric bills, utility bills, rent payment, and household basics. Clients can contact Melissa Allison, or Vicki Beck and they will access them. Ms. Durham advised that for the first time ever, the Development District applied for the grant and was awarded the 2 ½ year grant to run the program. A bill was passed in January, 2021 that a relative caregiver family can now qualify for half of a foster award payment per day per child which equals \$15.51 per child per day.

OLD/NEW BUSINESS **CHAIRMAN RANDY HEADY**

DISCUSSION No old/new business was presented for discussion.

PUBLIC COMMENTS **CHAIRMAN RANDY HEADY**

DISCUSSION There were no public comments presented.

ADJOURN **CHAIRMAN RANDY HEADY**

ADJOURN Chairman Randy Heady advised that he would accept a motion to adjourn.

ACTION
Motion to Adjourn:
 Motion made by: Marie Ferran
 Motion seconded by: Keisha Richards

The Policy Council members voted unanimously to adjourn the February 15, 2023 meeting.

CONCLUSION
11:30 a.m.

Chairman Randy Heady