

Policy Council Meeting Agenda | August 2, 2023

1. **Call to Order | Randy Heady, Chairman**
2. **Roll Call | Sherry Thurman**
3. **Approval of Minutes | Randy Heady, Chairman**
 - a. April 5, 2023
4. **UCHRA Dashboards | LaNelle Godsey, Deputy Director/Community Services Director**
 - a. CACFP – At Risk Centers Contract Approval
 - b. Community Needs Assessment
 - c. Community Action Plan
5. **Roundtable | Mark Farley, Executive Director**
 - a. Circles Group in Upper Cumberland
 - b. Issues Affecting Child Care
6. **Old/New Business | Randy Heady, Chairman**
7. **Public Comments | Randy Heady, Chairman**
8. **Adjourn | Randy Heady, Chairman**

**Upper Cumberland Human Resource Agency
Policy Council Meeting**

DRAFT MINUTES	APRIL 5, 2023	10:30 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady called the meeting to order.		
TYPE OF MEETING	UCHRA Policy Council		
FACILITATOR	Chairman Randy Heady		
NOTETAKER	Sherry Thurman		
MEMBERS PRESENT	Randy Heady, Sam Gibson, Marvin Lusk, Charlene Whitaker, Keisha Richards, Cindy Putman, Brent Anderson, Kristi Paling, Marie Ferran, Bill Gibson, Anne Stamps, Michael Burton, Barbara Wheeler, Don Hollingsworth, Bob Depriest, Linda Pastrick, Marilyn Davis		
MEMBERS ABSENT	Terri Dunn, Katelyn Hicks		
	CALL TO ORDER	CHAIRMAN RANDY HEADY	
CALL TO ORDER	Chairman Randy Heady called the meeting to order and welcomed everyone.		
	APPROVAL OF MINUTES	CHAIRMAN RANDY HEADY	
DISCUSSION	Chairman Randy Heady asked for a motion to approve the minutes of the February 15, 2023 Policy Council meeting.		
	A motion was made to approve the minutes.		
ACTION	<p><u>Motion to Approve</u> Motion made by: Marvin Lusk Motion seconded by: Don Hollingsworth Chairman Randy Heady asked for discussion on the motion. Motion carried unanimously.</p>		
	UCHRA PROGRAM REPORT	MARK FARLEY, EXECUTIVE DIRECTOR	
	<p>*Overview of the Highlands Training Center *CSBG Needs Assessment *Strategic Plan</p>		
DISCUSSION	Executive Director Mark Farley introduced Ryan Barnhart with the Highlands Training Center. The Highlands Training Center is a core partner of Empower UC. Mr. Barnhart gave an overview of the Highlands Training Center and how the center will be assisting the participants in the Empower Program.		

DISCUSSION	<p>Jordan Herald, UCHRA Community Services Assistant Director gave an update on the CSBG Community Needs Assessment. Within the assessment the agency gathers data on what the needs are for the communities. The five top needs for the 2022 Needs Assessment were:</p> <ul style="list-style-type: none"> • Higher Paying Jobs • Access to Affordable Housing • Quality Job Opportunities • Resources for Individuals who are Homeless • Access to Mental Health Services <p>Discussion was held on how the agency can assist in addressing these needs for the communities.</p> <p>Executive Director Mark Farley presented the 2023-2025 Strategic Plan for UCHRA to the Policy Council.</p>
	<p style="text-align: center;">UCHRA DASHBOARDS LANELLE GODSEY, DEPUTY DIRECTOR/ COMMUNITY SERVICES DIRECTOR</p>
DISCUSSION	<p>LaNelle Godsey presented and gave an update on the Community Services Dashboards for January and February, 2023.</p>
	<p style="text-align: center;">ROUNDTABLE MARK FARLEY, EXECUTIVE DIRECTOR</p>
DISCUSSION	<p>Executive Director Mark Farley advised that there has been legislation this year to eliminate the Tennessee Commission on Children and Youth (TCCY). The is a great agency that takes care of children. If you feel this is a great agency, and you have the opportunity to speak to your legislator, please express to them how valuable the agency is to the communities.</p> <p>Kristi Paling announced that the Upper Cumberland Council on Children and Youth will have a Legislative Breakfast on April 14th, from 8:30-11:00 a.m., at the Upper Cumberland Development District. Anyone that would like to participate can register.</p> <p>Kristi Paling announced that the Putnam County Blue Ribbon Committee will be presenting Safeguarding our Children and Youth on April 28th, 9:00 a.m. until 12:00 p.m., at the Upper Cumberland Development District. Topics of discussion will be: mental health, dangers of social media, etc. Registration is required.</p>
	<p style="text-align: center;">OLD/NEW BUSINESS CHAIRMAN RANDY HEADY</p>
DISCUSSION	<p>No old/new business was presented for discussion.</p>
	<p style="text-align: center;">PUBLIC COMMENTS CHAIRMAN RANDY HEADY</p>
DISCUSSION	<p>There were no public comments presented.</p>
	<p style="text-align: center;">ADJOURN CHAIRMAN RANDY HEADY</p>

ADJOURN	Chairman Randy Heady advised that he would accept a motion to adjourn.
ACTION	<p><u>Motion to Adjourn:</u> Motion made by: Marie Ferran Motion seconded by: Linda Pastrick</p> <p>The Policy Council members voted unanimously to adjourn the April 5, 2023 meeting.</p>
CONCLUSION 11:45 a.m.	

Chairman Randy Heady

March 2023 UCHRA Services Dashboard

	Total Households Served	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Community Stability Program Households Served	Community Stability Program Funds Utilized	LIHWAP Households served	LIHWAP Funds Utilized	WP Applications	Commodities	Information and Referrals
TIER 1 Counties													
Cumberland	1118	21	35	\$ 26,200.00	14	\$ 10,400.00	11	\$ 4,573.09	18	\$ 3,842.00	4	346	669
Putnam	455	15	39	\$ 28,600.00	18	\$ 13,559.67	3	\$ 845.15	42	\$ 8,000.00	1		337
Warren	541	20	35	\$ 25,400.00	12	\$ 9,400.00	8	\$ 5,566.00	17	\$ 2,500.00	2		447
TIER 2 COUNTIES													
DeKalb	91	8	13	\$ 9,400.00	1	\$ 696.51	3	\$ 633.00	0	\$ -	1		65
Fentress	1066	0	35	\$ 26,000.00	20	\$ 14,600.00	2	\$ 1,011.00	104	\$ 9,473.42	0		905
Macon	325	6	16	\$ 12,000.00	8	\$ 6,000.00	0	\$ -	6	\$ 1,500.00	0	109	180
Overton	60	18	24	\$ 17,200.00	8	\$ 6,200.00	0	\$ -	9	\$ 2,250.00	0		1
Smith	202	2	11	\$ 7,800.00	1	\$ 600.00	2	\$ 1,000.00	4	\$ 1,000.00	0	131	51
White	378	12	22	\$ 17,000.00	2	\$ 1,600.00	2	\$ 775.00	8	\$ 2,000.00	0	274	58
TIER 3 Counties													
Cannon	88	0	11	\$ 8,000.00	7	\$ 5,200.00	5	\$ 2,200.00	6	\$ 1,500.00	0		59
Clay	266	6	28	\$ 21,200.00	6	\$ 4,600.00	26	\$ 4,100.00	10	\$ 2,586.58	0	184	6
Jackson	262	2	24	\$ 18,000.00	12	\$ 9,200.00	18	\$ 4,650.00	10	\$ 2,899.40	0	179	17
Pickett	184	19	16	\$ 12,000.00	1	\$ 800.00	0	\$ -	5	\$ 1,250.00	0	140	3
Van Buren	349	0	23	\$ 16,800.00	2	\$ 1,400.00	2	\$ 300.00	16	\$ 4,000.00	1	185	120
Total:	5385	129	332	\$245,600.00	112	\$84,196.18	82	\$25,653.74	255	\$42,801.40	9	1,548	2,918

April 2023 UCHRA Services Dashboard

	Total Households Served	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Community Stability Program Households Served	Community Stability Program Funds Utilized	LIHWAP Households served	LIHWAP Funds Utilized	WP Applications	Commodities	Information and Referrals
TIER I Counties													
Cumberland	779	14	71	\$ 49,000.00	10	\$ 6,400.00	9	\$ 2,108.53	1	\$ 250.00	7		667
Putnam	811	21	68	\$ 47,600.00	33	\$ 23,600.00	1	\$ 1,500.00	2	\$ 1,662.63	8	339	339
Warren	874	14	71	\$ 51,400.00	12	\$ 9,000.00	8	\$ 4,523.39	0	\$ -	8	320	441
TIER 2 COUNTIES													
DeKalb	300	8	7	\$ 5,000.00	2	\$ 1,007.95	0	\$ -	0	\$ -	0	226	57
Fentress	975	1	47	\$ 34,000.00	22	\$ 16,000.00	0		0	\$ -	0	314	591
Macon	197	8	26	\$ 18,600.00	11	\$ 8,000.00	3	\$ 2,175.00	1	\$ 250.00	1		147
Overton	428	17	30	\$ 22,200.00	8	\$ 6,200.00	0	\$ -	4	\$ 1,000.00	0	329	40
Smith	59	4	14	\$ 10,400.00	8	\$ 6,200.00	0	\$ -	0	\$ -	1		32
White	140	12	32	\$ 22,000.00	11	\$ 8,400.00	0	\$ -	0	\$ -	1		84
TIER 3 Counties													
Cannon	176	1	14	\$ 10,600.00	8	\$ 5,800.00	1	\$ 650.00	0	\$ -	0	124	28
Clay	99	21	31	\$ 22,000.00	5	\$ 3,800.00	21	\$ 3,440.00	3	\$ 1,012.48	2		16
Jackson	79	11	40	\$ 30,600.00	9	\$ 6,600.00	15	\$ 3,857.08	1	\$ 250.00	1		2
Pickett	50	18	29	\$ 19,000.00	0	\$ -	0	\$ -	0	\$ -	0		3
Van Buren	119	0	22	\$ 16,400.00	2	\$ 1,200.00	3	\$ 850.00	0	\$ -	0		92
Total:	5086	150	502	\$358,800.00	141	\$102,207.95	61	\$19,104.00	12	\$4,425.11	29	1,652	2,539

May 2023 UCHRA Services Dashboard

	Total Households Served	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Community Stability Program Households Served	Community Stability Program Funds Utilized	LIHWAP Households served	LIHWAP Funds Utilized	WP Applications	Commodities	Information and Referrals
TIER 1 Counties													
Cumberland	1096	13	89	\$ 62,200.00	16	\$ 12,200.00	6	\$ 6,811.80	2	\$ 500.00	0	309	661
Putnam	461	26	173	\$ 121,800.00	43	\$ 32,600.00	1	\$ 2,000.00	4	\$ 750.00	0		214
Warren	857	4	103	\$ 73,393.39	11	\$ 8,600.00	9	\$ 11,580.00	2	\$ 250.00	3		725
TIER 2 COUNTIES													
Dekalb	67	7	25	\$ 18,800.00	4	\$ 3,000.00	0	\$ -	0	\$ -	0		31
Fentress	778	6	70	\$ 50,400.00	17	\$ 12,600.00	5	\$ 4,688.82	17	\$ 3,168.06	0		663
Macon	341	0	64	\$ 45,000.00	6	\$ 4,600.00	5	\$ 4,300.00	0	\$ -	1	99	166
Overton	149	28	41	\$ 29,600.00	10	\$ 7,000.00	3	\$ 2,000.00	0	\$ -	0		67
Smith	217	0	23	\$ 16,400.00	14	\$ 10,000.00	1	\$ 1,100.00	0	\$ -	0	122	57
White	486	23	48	\$ 35,000.00	11	\$ 8,200.00	4	\$ 3,200.00	0	\$ -	1	295	104
TIER 3 Counties													
Cannon	181	4	26	\$ 18,200.00	10	\$ 6,800.00	3	\$ 4,050.00	0	\$ -	0		138
Clay	336	21	56	\$ 39,200.00	4	\$ 2,800.00	25	\$ 7,520.00	2	\$ 500.00	0	199	29
Jackson	281	13	68	\$ 47,000.00	4	\$ 3,000.00	10	\$ 4,250.00	2	\$ 500.00	0	167	17
Pickett	197	13	28	\$ 20,800.00	3	\$ 2,000.00	0	\$ -	1	\$ 650.26	1	143	8
Van Buren	326	0	76	\$ 55,600.00	4	\$ 3,000.00	1	\$ 604.00	1	\$ 250.00	0	180	64
Total:	5773	158	890	\$633,393.39	157	\$116,400.00	73	\$52,104.62	31	\$6,568.32	6	1,514	2,944

June 2023 UCHRA Services Dashboard

	Total Households Served Duplicated	Cases of Ensure Sold	Regular LIHEAP Households Served	Regular LIHEAP Funds Utilized	Crisis LIHEAP Households Served	CRISIS LIHEAP Funds Utilized	Community Stability Program Households Served	Community Stability Program Funds Utilized	LIHWAP Households served	LIHWAP Funds Utilized	WP Applications	Commodities	Information and Referrals
TIER 1 Counties													
Cumberland	438	11	49	\$ 336,000.00	12	\$ 9,400.00	1	\$ 800.00	0	\$ -	0		365
Putnam	740	16	53	\$ 36,400.00	37	\$ 27,000.00	0	\$ -	1	\$ 250.00	5	341	287
Warren	968	9	60	\$ 43,200.00	13	\$ 9,800.00	1	\$ 966.39	0	\$ -	0	352	533
TIER 2 COUNTIES													
Dekalb	223	5	9	\$ 6,800.00	2	\$ 1,400.00	0	\$ -	0	\$ -	0	174	33
Fentress	694	7	24	\$ 17,400.00	8	\$ 6,400.00	0	\$ -	12	\$ -	0	324	319
Macon	161	10	21	\$ 15,200.00	4	\$ 3,200.00	5	\$ 2,870.00	1	\$ 250.00	0		120
Overton	417	25	20	\$ 14,000.00	8	\$ 6,200.00	6	\$ 2,542.89	0	\$ -	1	317	40
Smith	80	3	9	\$ 6,800.00	6	\$ 4,200.00	2	\$ 1,350.00	0	\$ -	0		60
White	161	9	23	\$ 16,400.00	6	\$ 4,200.00	4	\$ 1,095.00	0	\$ -	1		118
TIER 3 Counties													
Cannon	173	3	8	\$ 5,100.00	3	\$ 3,600.00	0	\$ -	0	\$ -	0	119	40
Clay	72	18	17	\$ 12,600.00	8	\$ 5,600.00	9	\$ 2,520.00	1	\$ 291.12	1		18
Jackson	69	23	16	\$ 11,600.00	9	\$ 6,600.00	6	\$ 900.00	1	\$ 429.33	0		14
Pickett	56	24	14	\$ 10,600.00	1	\$ 800.00	0	\$ -	0	\$ -	0		17
Van Buren	86	0	7	\$ 5,200.00	5	\$ 4,000.00	3	\$ 675.00	0	\$ -	0		71
Total:	4338	163	330	\$537,300.00	122	\$92,400.00	37	\$13,719.28	16	\$1,220.45	8	1,627	2,035