

**Upper Cumberland Human Resource Agency
Policy Council Meeting**

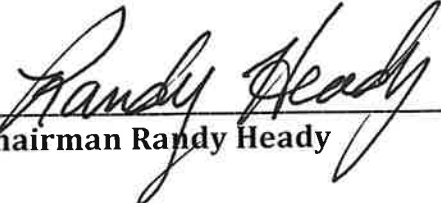
MINUTES	FEBRUARY 24, 2021	11:00 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady called the meeting to order.		
TYPE OF MEETING	UCHRA Policy Council Meeting		
FACILITATOR	Chairman Randy Heady		
NOTEAKER	Sherry Thurman		
MEMBERS PRESENT	Dale Reagan, Allen Foster, James Mayberry, Tim Stribling, Jimmy Johnson, Randy Heady, Steve Jones, Ben Danner, Randy Porter, Jeff Mason, Sarah Marie Smith, Jimmy Haley, Marvin Lusk, Denny Robinson, Billy Adcock, Barbara Wheeler, Linda Pastrick, Johnnie Wheeler, Marilyn Davis, Cheryl Sullivan		
MEMBERS ABSENT	Brent Bush, Carey Garner, John Martin, Greg Wilson, Ethel Minor, Lori Stringfield, Kelli Tipton, Linda Upchurch, Lynette Shaw, Kay Holbert, Forrest Nesbitt, Don Hollingsworth		
CALL TO ORDER / ROLL CALL		CHAIRMAN RANDY HEADY	
CALL TO ORDER	Chairman Randy Heady called the meeting to order.		
ROLLCALL	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
APPROVAL OF CONSENT AGENDA		CHAIRMAN RANDY HEADY	
DISCUSSION	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> • Policy Council Meeting Minutes <ul style="list-style-type: none"> • October 21, 2020 Policy Council Meeting • UCHRA Drug and Alcohol Policy <p>One correction was made to the meeting minutes. Denny Robinson's name was spelled incorrect.</p> <p>A motion was made to approve the consent agenda.</p>		
ACTION	<p><u>Motion to Approve</u> Motion made by: Steve Jones Motion seconded by: Jimmy Johnson Chairman Randy Heady asked for discussion on the motion. Motion carried unanimously.</p>		

	UCHRA FINANCIAL REPORT GINGER STOUT, FINANCE DIRECTOR
DISCUSSION	<p>Ginger Stout reported on the UCHRA financial report ending December 30, 2020.</p> <p>A motion was made to approve the financial report.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Allen Foster Motion seconded by: Ben Danner</p> <p>Chairman Randy Heady asked for discussion on the motion.</p> <p>Motion carried with a roll call vote. Nineteen members voted yes. One member not available for vote.</p>
	VAN BUREN COUNTY HEAD START MARK FARLEY REPORT EXECUTIVE DIRECTOR
DISCUSSION	<p>Executive Director Mark Farley advised that agenda items for the Van Buren Heady Start Report are:</p> <ul style="list-style-type: none"> • November, 2020 In-kind Report • November, 2020 Budget • November, 2020 Credit Card Report • 2019-2024 Community Assessment • Head Start Insider • November, 2020 Monthly Activity Report • December, 2020 Budget • December, 2020 In-kind Report • December, 2020 Credit Card Report • December, 2020 Monthly Activity Report • Budget Revision Justification • 2021-22 TTA Plan • Board of Directors Budget Revision Letter • 2021-2022 Strategic Plan and Self-Assessment • SF-424B Assurance and Certifications • Annual Report 2020-2021 Final • Budget Summary 2021-2022 • Selection Criteria • Head Start Continuation Grant Application 2021-2022 <p>Discussion was held on the agenda items presented.</p> <p>A motion was made to approve the Van Buren Head Start Report.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Allen Foster</p> <p>Chairman Randy Heady asked for discussion on the motion.</p> <p>Motion carried with a roll call vote. Nineteen members voted yes. One member not available for vote.</p>

DISCUSSION	Executive Director Mark Farley advised that UCHRA applied for three head start centers in White, Warren, and Van Buren counties. The agency is awaiting word to see if the application will be funded.
	LANELLE GODSEY COMMUNITY SERVICES DIRECTOR
DISCUSSION	<p>LaNelle Godsey gave an update on the Community Services Block Grant Program. Individuals affected by COVID are eligible to apply for assistance through the CARES Act Community Stability Program through CSBG. Clients can apply for rent, utilities, or food voucher assistance. From October through December the agency served 43 clients totaling \$47,155.16. Another program through CSBG is the Community Stability Program. Rent, utilities and food vouchers that are not related to CARES is covered. The agency assisted 104 individuals totaling \$37,736.36.</p> <p>LaNelle Godsey gave an update on the STAR and TEAM programs. In the first quarter the Stars Program assisted 22 households administering 107 services. Through the TEAM program the agency served 31 households administering 128 services to families and individuals.</p> <p>LaNelle Godsey announced that UCHRA will no longer be administering the Ryan White program. The program serves individuals that are HIV positive or individuals with aids. The contract will end on April 1st.</p>
	HOLLY MONTOOTH TRANSPORTATION DIRECTOR
DISCUSSION	<p>Holly Montooth gave an update on the following:</p> <ul style="list-style-type: none"> • UCHRA transportation department secured \$130,000 of CARES Act funding for the purchase of wheelchair securement bars. Installation of the bars has begun. • The UCHRA transportation department was awarded \$1,366,626 for the purchase of replacement vehicles. The department will replace twenty-eight vehicles in all fourteen counties. The grant required a 10% match which will come from the dedicated transportation fund balance. • The UCHRA transportation department received a \$300,000 grant from the IMPROVE Act. The grant will be used toward the development of a comprehensive transportation plan. The grant required has a 10% local match obligation that would come out of the dedicated transportation fund balance. <p>A motion was made to approve the CARES ACT funding totaling \$130,000; \$1,366,626 for the purchase of replacement vehicles; and the IMPROVE ACT grant funds totaling \$300,000.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Steve Jones</p>

ACTION	Chairman Randy Heady asked for discussion on the motion. Motion carried with a roll call vote. Eighteen members voted yes. Two members not available for vote.
	COMMUNITY CORRECTIONS REPORT MARK FARLEY *RESOLUTION 21-2-1 EXECUTIVE DIRECTOR
DISCUSSION	Executive Director Mark Farley advised that under the Governor's Judicial Task Force Reform package there is proposed legislation to eliminate the Community Corrections at UCHRA. This service is very valuable to the citizens in the Upper Cumberland region. The judges and the District Attorney is opposed to the legislation. Resolution 21-2-1 was presented for approval. A motion was made to approve Resolution 21-2-1 as presented.
ACTION	<u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Denny Robinson Chairman Randy Heady asked for discussion on the motion. Motion carried with a roll call vote. Nineteen members voted yes. One member not available for vote.
	POTENTIAL POLICY/EXECUTIVE BOARD MARK FARLEY LEGISLATIVE CHANGES EXECUTIVE DIRECTOR
DISCUSSION	Executive Director Mark Farley advised that the UCHRA went through a Sunset Review. The State Comptroller's Office reviewed the HRA's across the state. One of the recommendations that came out of the report was to look at the board structure for the Human Resource Agencies. The Comptroller's Office along with the Joint Government Ops Committee have been working with the agencies on the legislation. The goal is to shrink the size and structure of the boards.
	DONATION OF NUTRITION VEHICLES MARK FARLEY *RESOLUTION 21-2-2 EXECUTIVE DIRECTOR
DISCUSSION	Executive Director Mark Farley advised that the agency has stepped away from the nutrition program and there are a few vehicles remaining. Two vehicles are in good condition. The agency would like see the two organizations that are doing the nutrition program receive the vehicles. The agency would like to donate the two vehicles and equipment to Cannon and Fentress County Senior Centers. Resolution 21-2-2 was presented for approval. A motion was made to approve Resolution 21-2-2 as presented.
ACTION	<u>Motion to Approve</u> Motion made by: Tim Stribling Motion seconded by: Steve Jones Chairman Randy Heady asked for discussion on the motion.

ACTION	Motion carried with a roll call vote. Nineteen members voted yes. One member not available for vote.
	EXECUTIVE DIRECTOR REPORT MARK FARLEY *PAYCHECK PROTECTION PROGRAM EXECUTIVE DIRECTOR
DISCUSSION	Chairman Randy Heady advised that agenda item number eleven will be skipped due to it being covered earlier in the meeting.
	STRATEGIC PLAN MARK FARLEY EXECUTIVE DIRECTOR
DISCUSSION/ ACTION	Executive Director Mark Farley presented the UCHRA Strategic Plan for approval. A motion was made to approve the UCHRA Strategic Plan as presented.
ACTION	<u>Motion to Approve</u> Motion made by: Steve Jones Motion seconded by: Jimmy Johnson Chairman Randy Heady asked for discussion on the motion. Motion carried with a roll call vote. Eighteen members voted yes. Two members not available for vote.
	PUBLIC COMMENTS CHAIRMAN RANDY HEADY
DISCUSSION	No public comments were presented.
	OLD BUSINESS CHAIRMAN RANDY HEADY
DISCUSSION	No old business was presented for discussion.
	NEW BUSINESS CHAIRMAN RANDY HEADY
DISCUSSION	No new business was presented for discussion.
	MEETING CONCLUDED CHAIRMAN RANDY HEADY
ADJOURN	Chairman Randy Heady advised that he would accept a motion to adjourn. <u>Motion to Adjourn:</u> Motion made by: Allen Foster Motion seconded by: Denny Robinson Policy Council members voted unanimously to adjourn the February 24, 2021 meeting.
CONCLUSION 11:30 A.M.	


Chairman Randy Heady