

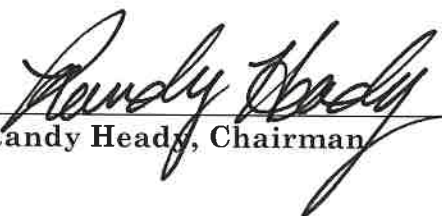
**Upper Cumberland Human Resource Agency
Executive Committee Meeting**

MINUTES	AUGUST 16, 2022	10:30 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady		
TYPE OF MEETING	UCHRA Executive Committee Meeting		
FACILITATOR	Chairman Randy Heady		
NOTE TAKER	Sherry Thurman		
MEMBERS PRESENT	Brent Bush, Luke Collins, Allen Foster, Randy Heady, Lloyd Williams, Steve Jones, Ben Danner, Carey Garner, Randy Porter, Jeff Mason, Sarah Marie Smith, Denny Robinson		
MEMBERS ABSENT	Dale Reagan, Tim Stribling, Josh Miller, Jimmy Johnson, Greg Wilson, Mickey Robinson, Jimmy Haley, Jeff Young, Representative Cameron Sexton, Senator Paul Bailey		
	CALL TO ORDER	CHAIRMAN RANDY HEADY	
CALL TO ORDER	Chairman Randy Heady called the meeting to order.		
	ROLL CALL		
ROLLCALL	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
	APPROVAL OF CONSENT AGENDA	CHAIRMAN RANDY HEADY	
DISCUSSION	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> • Executive Committee Meeting Minutes – June 15, 2022 • UCHRA Policy Council Report • Chance Residential Center Reaccredited • Community Corrections Fiscal Review, Annual Program Review, and Corrective Action Plan <p>A motion was made to approve the Consent Agenda.</p>		
ACTION	<p><u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Sarah Marie Smith</p> <p>Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.</p>		
	UCHRA FINANCIAL REPORT	GINGER STOUT, FINANCE DIRECTOR	
DISCUSSION	<p>Ginger Stout presented the UCHRA financial report for July 1, 2021 through June 30, 2022.</p> <p>A motion was made to approve the financial report.</p>		

ACTION	<p><u>Motion to Approve</u> Motion made by: Steve Jones Motion seconded by: Luke Collins</p>
	<p>Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.</p>
	<p>VAN BUREN COUNTY HEAD START REPORT MARK FARLEY, EXECUTIVE DIRECTOR</p>
DISCUSSION	<p>Executive Director Mark Farley presented and discussed the agenda items for the Van Buren County Head Start Program.</p> <ol style="list-style-type: none"> a. May, 2022 Budget, In-Kind, Credit Card Charges b. Selection Criteria c. Board of Directors Selection Criteria Letter d. 2022-2023 COVID Questionnaire e. 2022-2023 Action Plan for Suspected or Confirmed Cases of COVID-19 f. 2022-2023 COVID Response Program Policies g. Van Buren County Head Start Grievance Procedure h. Caring for Our Children Basics i. ECKLC Head Start Leadership & Governance, Values, Regulations and Skills j. Board of Director Eligibility Training Statement
	<p>A motion was made to approve the Van Buren Head Start Report.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Jeff Mason</p>
	<p>Chairman Randy Heady asked for discussion or comments on the motion.</p>
	<p>Motion carried unanimously.</p>
	<p>CSBG UPDATE LANELLE GODSEY, COMMUNITY SERVICES DIRECTOR</p>
DISCUSSION	<p>LaNelle Godsey gave an update on the CSBG program.</p> <ul style="list-style-type: none"> • The June and July dashboards were presented. Some of the COVID rent funding is ending. UCHRA is working with the Tennessee Housing Development Agency to assist them with their COVID rental program. Staff is being trained and we anticipate going live with the program on September 1st. • The CSBG Community Services Block grant runs on the federal fiscal year which is October-September. The CSBG application was presented for review. Ms. Godsey advised that the agency is on the last year of a three-year cycle. Every three years the agency completes a Community Needs Assessment and the two-years following we complete updates and surveys. Next year will begin a new three-year cycle and a Community Needs Assessment will be completed. The CSBG program will continue to provide rental assistance and basic necessity vouchers. Through the agency capacity portion, we will continue to support commodities, the ensure program, emergency food and shelter, Empower Upper Cumberland, substance abuse program, and any other programs that we work with that doesn't have administration dollars.

ACTION	A motion was made to approve the CSBG report and Community Action Plan.
ACTION	<p><u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Steve Jones</p> <p>Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.</p>
	CHAIRMAN RANDY HEADY
	ACTION ITEMS
	a. FY-2023 Policy Council Members
DISCUSSION	<p>Executive Director Mark Farley advised that the current Policy Council has been in operation for a year and it has been a very successful model. There was only one member that did not meet the meeting requirements. She represented public housing and she will need to be replaced. Mr. Farley advised that he spoke to the head of the Crossville Public Housing and she will be finding someone to represent Cumberland County Housing Authority on the Policy Council. Several individuals that are not members are attending the meeting and being a part of the discussion.</p> <p>Executive Director Mark Farley advised that after the election the City Mayors will need to vote on who will represent the cities on the UCHRA board.</p> <p>A motion was made to approve the Policy Council members presented to continue another year and for Sherry Thurman to email the ballots for the City Mayor election.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Carey Garner Motion seconded by: Ben Danner</p> <p>Chairman Randy Heady asked for discussion on the motion. Motion carried unanimously.</p>
	EXECUTIVE DIRECTOR MARK FARLEY
	PROGRAM UPDATES
DISCUSSION	<p>Executive Director Mark Farley gave an update on the Empower Upper Cumberland program. We are starting the hiring process. The program is doing a lot of outreach with the faith base communities. We had meetings in Cumberland, Putnam and we hope to expand in other communities. If there are preachers, pastors, or faith leaders mention that HRA staff approach them to work on the project, assure them that it is a good project and you support the program.</p>
	EXECUTIVE DIRECTOR MARK FARLEY
	EXECUTIVE DIRECTOR REPORT
DISCUSSION	<p>No report was presented for discussion.</p> <p>Chairman Randy Heady wish the outgoing board members the best and thank them for their service.</p>
	CHAIRMAN RANDY HEADY
	OLD BUSINESS
DISCUSSION	No old business was presented for discussion.

	NEW BUSINESS	CHAIRMAN RANDY HEADY
DISCUSSION	No new business was presented for discussion.	
	PUBLIC COMMENTS	CHAIRMAN RANDY HEADY
DISCUSSION	There were no public comments presented.	
	ADJOURN	CHAIRMAN RANDY HEADY
DISCUSSION	Chairman Randy Heady advised that he would accept a motion to adjourn.	
	<p><u>Motion to Adjourn:</u> Motion made by: Denny Robinson Motion seconded by: Ben Danner</p> <p>The UCHRA Executive Committee voted unanimously to adjourn the August 16, 2022 meeting.</p>	
CONCLUSION 10:45 a.m.		


Randy Heady, Chairman


Sarah Marie Smith, Secretary