

**Upper Cumberland Human Resource Agency
Executive Committee Meeting**

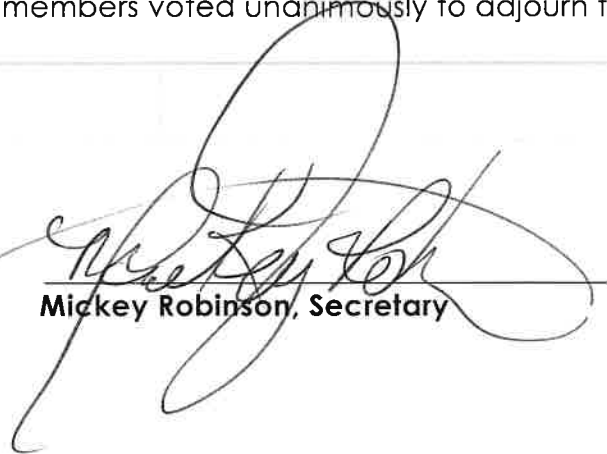
MINUTES	JUNE 16, 2021	11:20 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady		
TYPE OF MEETING	UCHRA Executive Committee Meeting		
FACILITATOR	Chairman Randy Heady		
NOTEAKER	Sherry Thurman		
MEMBERS PRESENT	Dale Reagan, Tonya Spears, James Mayberry, Tim Stribling, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Ben Danner, Jeff Mason, Sarah Marie Smith, Jimmy Haley, Marvin Lusk, Denny Robinson		
MEMBERS ABSENT	Brent Bush, Andy Duggin, Allen Foster, Josh Miller, Harvey Stowers, Jerry Wilmore, Curtis Hayes, Carey Garner, Sam Gibson, Randy Porter, Ricky Shelton, Greg Wilson, Mickey Robinson, Ryle Chastain, Marvin Lusk, Jeff Young, Representative Cameron Sexton, Senator Paul Bailey		
CALL TO ORDER / ROLL CALL		CHAIRMAN RANDY HEADY	
CALL TO ORDER	Chairman Randy Heady called the meeting to order.		
ROLLCALL	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
APPROVAL OF MINUTES		CHAIRMAN RANDY HEADY	
<ul style="list-style-type: none"> • FEBRUARY 24, 2021 • APRIL 21, 2021 			
DISCUSSION	Chairman Randy Heady asked for a motion to approve the February 24, 2021 and the April 21, 2021 meeting minutes.		
ACTION	<p><u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Dale Reagan Chairman Randy Heady asked for discussion on the motion. Motion carried unanimously.</p>		
RATIFICATION OF ACTION TAKEN BY THE POLICY COUNCIL – APRIL 21, 2021		CHAIRMAN RANDY HEADY	
DISCUSSION	Chairman Randy Heady asked for a motion to approve action taken by the Policy Council on April 21, 2021. <ol style="list-style-type: none"> a. Performance Evaluation Committee Report b. Whistle Blower Policy c. Statutory Bond – Randy Heady, Chairman d. UCHRA Financial Report <ol style="list-style-type: none"> i. UCHRA Budget FY 2022 ii. TCRS Contribution Rate Certification 		

DISCUSSION	<ul style="list-style-type: none"> e. Van Buren County Head Start Report <ul style="list-style-type: none"> i. UCHRA Head Start Director Appointment – Elsie Blaylock ii. Memorandum of Understanding Between UCHRA Van Buren County Head Start and Van Buren County School District <ul style="list-style-type: none"> • 2021-2022 Pre-K Collaboration • 2021-2022 LEA Disability iii. Agreement Between Upper Cumberland Regional Tennessee Department of Health and UCHRA Van Buren County Head Start iv. Contract Between Assessment Counseling and Training Services and Van Buren County Head Start v. Contract Between Van Buren County School System and UCHRA Van Buren County Head Start <ul style="list-style-type: none"> • 2021-2022 Nutrition • 2021-2022 Maintenance vi. Class Observation 2020-2021 vii. UCHRA Van Buren County Head Start Grievance/ Complaint Policy viii. January Budget, Credit Card Report, In-Kind, and Monthly Report ix. February Budget, Credit Card Report, In-Kind, and Monthly Report x. Office of Head Start Guidance xi. Part 1301 Program Governance Plan xii. Family Outcome Narrative Report, Spring 2021 xiii. Agency/Site Report Family Outcome Survey, Spring 2021 xiv. COLA/Quality Improvement Funding xv. Board of Directors Budget Revision Letter xvi. Budget Revision Justification xvii. Budget Revision FY 2020-2021 Request f. CSBG Updates <ul style="list-style-type: none"> i. UCHRA Bylaws <p>A motion was made to ratify action taken by the Policy Council on April 21, 2021.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Steve Jones Motion seconded by: Ben Danner</p> <p>Chairman Randy Heady asked for discussion on the motion. Motion carried unanimously.</p>
DISCUSSION	<p>RATIFICATION OF ACTION TAKEN BY THE POLICY COUNCIL – JUNE 16, 2021 CHAIRMAN RANDY HEADY</p> <p>Chairman Randy Heady asked for a motion to approve action taken by the Policy Council on June 16, 2021.</p> <ul style="list-style-type: none"> a. Statutory Bond – Stacy Cummings b. UCHRA Financial Report

DISCUSSION	<ul style="list-style-type: none"> c. UCHRA Van Buren County Head Start <ul style="list-style-type: none"> i. April Budget, Monthly Report, In-Kind, Credit Card Report ii. Playground Equipment Quote iii. Board of Directors Equipment Approval Letter iv. June, 2020 Budget – No Cost Extension Grant Funds, June, 2020 Final Report, In-Kind - June Final 2020 v. Selection Criteria vi. Board of Directors Selection Criteria Approval Letter d. CSBG Update e. Community Corrections Yearly Audit f. UCHRA Complaint Record Retention and Destruction Policies <p>A motion was made to ratify action taken by the Policy Council on June 16, 2021.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Marvin Lusk Chairman Randy Heady asked for discussion on the motion. Motion carried unanimously.</p>
	<p>ACTION ITEMS CHAIRMAN RANDY HEADY *UCHRA BYLAW CHANGES</p>
DISCUSSION/ ACTION	<p>Chairman Randy Heady advised that a lot of discussion was held on the Bylaw changes during the Policy Council meeting held earlier. Chairman Heady asked if there was further discussion needed.</p> <p>A motion was made to approve the UCHRA proposed Bylaws as presented with an amendment to change three municipal mayors in the three sub-regions (North, South, and West) to six municipal mayors, two municipal mayors from each sub-region, a county can only have one municipal mayor representing one of the six.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Ben Danner Motion seconded by: Steve Jones Chairman Randy Heady asked for discussion on the motion. Motion carried with a rollcall vote from the County Mayors. Nine members voted yes.</p>
DISCUSSION	<p>EXECUTIVE DIRECTOR REPORT CHAIRMAN RANDY HEADY No report was presented for discussion.</p>
DISCUSSION	<p>OLD BUSINESS CHAIRMAN RANDY HEADY No old business was presented for discussion.</p>
DISCUSSION	<p>NEW BUSINESS CHAIRMAN RANDY HEADY No new business was presented for discussion.</p>

	PUBLIC COMMENTS	CHAIRMAN RANDY HEADY
DISCUSSION	No public comment was presented for discussion.	
	MEETING CONCLUDED	CHAIRMAN RANDY HEADY
DISCUSSION	Chairman Randy Heady advised that he would accept a motion to adjourn.	
ACTION	<p><u>Motion to Adjourn:</u> Motion made by: Ben Danner Motion seconded by: Dale Reagan</p> <p>The Executive Committee members voted unanimously to adjourn the June 16, 2021 meeting.</p>	
CONCLUSION 11:30 A.M.		


 Randy Heady, Chairman


 Mickey Robinson, Secretary